

Statutory/Regulatory Review Committee of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Statutory/Regulatory Review Committee of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on June 23, 2023, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Vickie Anglin, Land Surveyor
Jim Kelly, Professional Engineer
Karen Reynes, Citizen Board Member
Ann Stokes, Landscape Architect
Robert Boynton, Former Architect Board Member, SME
Christopher Stone, Former Professional Engineer Board Member, SME

Demetrios Melis, Director and Kishore Thota, Chief Deputy Director were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Kate Nosbisch, Executive Director
Steve Kirschner, LRPD Deputy Director
Bonnie Davis, Regulatory Operations Administrator
Ecila Williams, Administrative Coordinator

Members of the audience:

Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational
Outreach Lead for Tidewater/Hampton Roads Chapter

No one was present from the Office of the Attorney General.

Mr. Kelly called the meeting to order at 10:12 a.m.

Call to Order

Ms. Nosbisch advised the Section of the emergency evacuation procedures.

**Emergency
Evacuation**

Ms. Nosbisch welcomed Ms. Williams as the new Administrative Coordinator.

Announcements

Ms. Stokes moved to approve the agenda. Ms. Anglin seconded the motion, which was unanimously approved by: Anglin, Kelly, Reynes, and Stokes.

**Approval of
Agenda**

There was no public comment.

**Public Comment
Period**

Ms. Nosbisch reminded the Section about using the regulatory review matrix during their review of the architect regulations.

**Regulatory Review
Matrix**

The Section continued a line-by-line review of the regulations using the Regulatory Review Matrix Flowchart to determine the relevance of each regulation. The Section began by reviewing 18VAC10-20-25. A discussion took place regarding education, experience and references.

**SRRC Regulatory
Review**

Mr. Kirschner arrived at the meeting at 10:50 a.m.

Arrival of Staff

The Committee took a recess from 11:27 a.m. to 11:40 a.m.

Recess

The Committee continued review of the Board's regulations and continued with Part VIII. A long discussion took place business entity and branch office language.

**SRRC Regulatory
Review continued**

The Committee took a recess from 1:10 p.m. to 1:20 p.m.

Recess

The Committee continued review of the Board's regulations and continued with Part X. A discussion took place regarding standards of practice and conduct.

**SRRC Regulatory
Review continued**

Mr. Kirschner left the meeting at 1:21 p.m.

Departure of Staff

Mr. Frank Hancock III arrived at the meeting at 1:58 p.m.

**Staff Arrival of
Board Member**

The next Section meeting is scheduled for Friday, August 4, 2023 at 10:00 AM.

Other Business

Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.

**Conflict of Interest
Forms / Travel
Vouchers**

There being no further business, the meeting was adjourned at 2:36 p.m.

Adjourn



Jim Kelly, Chair



Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Robert Boynton
2. Title: Former Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee Meeting June 23, 2023

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ARCHITECTS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Robert M. Boynton
Signature

JUNE 23, 2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Karen Reynes
2. Title: Board Member
3. Agency: APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee Meeting June 23, 2023

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

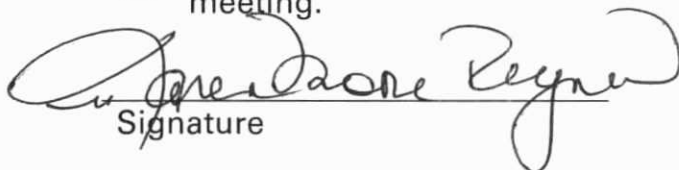
NA

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

6-23-2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christopher Stone
2. Title: Former Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee Meeting June 23, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

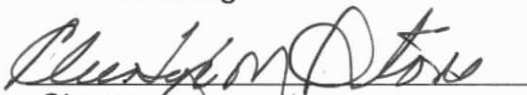
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: James L. Kelly
- 2. Title: Board Member
- 3. Agency: Professional Engineers Section/APELSCIDLA Board
- 4. Meeting/IFF Date: Regulatory Review Committee Meeting June 23, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

6/23/23

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Ann Stokes
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee Meeting June 23, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

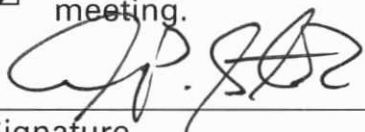
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

6-23-2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Vickie McEntire Anglin
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: Regulatory Review Committee Meeting June 23, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

- 6. I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin
Signature

6/23/2023
Date